

SUBMITTED ON 27 JANUARY 2023 FOR 03 FEB 2023  
PROVINCIAL ADMINISTRATION: EASTERN CAPE  
DEPARTMENT OF EDUCATION

### **ERRATUM**

**APPLICATIONS:** Applications are submitted using one of the following options: The e-Recruitment System which is available at: <https://erecruitment.ecotp.gov.za>. The system closes at 23:59 on the closing date. To Report technical glitches, or for any assistance regarding the system, and/or for activation of your profile / password, send an e-Mail with your ID Number, your profile email address, and give details of the issue to: [sanet.nieuwenhuys@ecdoe.gov.za](mailto:sanet.nieuwenhuys@ecdoe.gov.za) (NOT CVs). The technical support is limited to working hours: (08:00-16:30 Mon-Thurs and 08:00-16:00 on Fri). Should you submit your applications to [sanet.nieuwenhuys@ecdoe.gov.za](mailto:sanet.nieuwenhuys@ecdoe.gov.za) and not as specified, your application will be regarded as lost and will not be considered. **Post to:** The Director: Human Resources Administration Services, Eastern Cape Department of Education, Private Bag X0032, Bisho, 5605 Provincial Treasury, Private Bag X0029, Bisho, 5605.

**CLOSING DATE: 10 FEBRUARY 2023. APPLICATIONS RECEIVED AFTER CLOSING DATE WILL NOT BE CONSIDERED. NO FAXED, NO HAND DELIVERED, NO E-MAILED APPLICATIONS WILL BE ACCEPTED.**

**NOTE:** Applications must be submitted on a duly complete New Z83 form (effective 01 January 2021) obtainable from any Public Service Department or on the internet at [www.dpsa.gov.za/documents](http://www.dpsa.gov.za/documents). Applicants are not required to submit copies of qualifications and other relevant documents on application but must submit a fully completed signed Z83 form and detailed Curriculum Vitae. NB: Z83 in the e-recruitment system is currently not downloadable and therefore not signable; so, applicants who submitted applications via the e-recruitment system will not be disqualified for an unsigned Z83 instead will be requested to sign on interview day. Shortlisted candidates will be required to submit certified copies of qualifications, and other relevant documents to HR on or before the day of the interview: should you be in possession of a foreign qualification; it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA) when submitted. Failure to submit all the requested documents will disqualify your application. Correspondence will be limited to short-listed candidates only. If you have not been contacted within six (6) months after the closing date of this advertisement, please accept that your application was unsuccessful. Selected candidates will be subjected to a personnel suitability check (criminal record check, citizenship verification, financial/asset record check, qualification/study verification and previous employment verification). Successful candidates will also be subjected to security clearance processes. Where applicable, candidates will be subjected to a skills/knowledge test. Successful candidates will be appointed on a probation period of twelve (12) months. Misrepresentation in the application documents will result in automatic disqualification and disciplinary action in the event the candidate has already been appointed. The Department reserves the right not to make appointment(s) to the advertised post(s). Persons with disability and people from previously disadvantaged groups are encouraged to apply. It is the department's objective to address the Employment Equity Affirmative Action Measures in line with the EC DoE Employment Equity Plan and to achieve equitable representation across race and gender. In filling of these posts gender equity and people living with disability will be highly considered. The Department reserves the right to amend / review / withdraw advertised posts if by so doing, the best interest of the department will be well served. (Females and People with disabilities are also requested to apply and indicate such in their applications). targets of the department will be adhered to. For SMS (Senior Management Service) Posts: In terms of DPSA Directive on compulsory capacity development, mandatory training, and minimum entry requirements for members of the Senior Management Level for SMS appointments, it is a requirement for applicants to produce or attach a pre-entry Certificate (Nyukela) as offered by the National School of Government (NSG) for entry into the SMS posts and the full details can be sourced by following the link: <https://www.thensg.gov.za/training-course/sms-pre-entry-programme>. Successful candidates will be appointed on a probation period of 12/24 months. The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools.

**APPLICANTS ARE URGED TO SUBMIT THEIR APPLICATIONS AS INSTRUCTED.** Head Office Enquiries – Ms NP Sipahlanga Tel: 040 608 4245

#### **CHIEF DIRECTOR: MANAGEMENT ACCOUNTING**

Programme: Finance

NB: Gender equity and people living with disability will be prioritized in filling this post.

Salary Package: R1 308 051 - R1 563 948 per annum (Level 14) (An all-inclusive salary package), structured as follows: Basic salary – 70% of package; State contribution to the Government Employee Pension Fund – 13% of basic salary. The remaining flexible portion may be structured in terms of the applicable remuneration rules.

Ref: ECDOE CDMA01/01/2023 Centre: Provincial Office - Zwelitsha

The above mentioned post has been erroneously advertised as **CHIEF DIRECTOR: MANAGEMENT ACCOUNTING** In the Public Vacancy Circular 2 of 2023 on the 27<sup>th</sup> January 2023, the correct post name is **CHIEF DIRECTOR FINANCIAL ACCOUNTING SERVICES (REF: ECDOE CDMA01/01/2023)**.

**DEPUTY CHIEF EDUCATION SPECIALIST: CIRCUIT MANAGEMENT (3 posts)**

*Salary Notch: R519 429 – R 1 007 610 per annum (OSD)*

*Programme: Physical Resource Management*

*Centre: Sarah Baartman District*

*Reference No: ECDOE CMSB10/01/2023*

An error within the KPA's has been identified in the above mentioned post advertised in the Public Vacancy Circular 2 of 2023 on the 27<sup>th</sup> of January 2023. Please note that **MPUMALANGA DEPARTMENT OF EDUCATION SHOULD BE REPLACED BY EASTERN CAPE DEPARTMENT OF EDUCATION (ECDOE CMSB10/01/2023).**

**FARM MANAGER**

*Salary Notch: R269 214 – R317 127 per annum (Level 07)*

*Centre: Alfred Nzo West - Osborn Senior Secondary School*

*Programme: Schools Support Staff (EMIS 200501001)*

*Reference No: ECDOE FM14/01/2023*

The above mentioned post has been erroneously advertised as **FARM MANAGER AT ALFRED NZO WEST – OSBORN SSS** In the Public Vacancy Circular 2 of 2023 on the 27<sup>th</sup> of January 2023, the correct Centre and EMIS number are **CHRIS HANI EAST – ARTHUR MFEBE AGRICULTURAL SCHOOL, EMIS no 200601046 (Ref: ECDOE CDMA01/01/2023).**

**FARM FOREMAN**

*Salary Notch: R 181 511 – R213 912 per annum (Level 05)*

*Centre: Amathole West: Phandulwazi Agricultural High School*

*Programme: Schools Support Staff (EMIS 200200684)*

*Reference No: ECDOE FF18/01/2023*

The above mentioned post has been erroneously advertised as **FARM FOREMAN AT AMATHOLE WEST – PHANDULWAZI AGRICULTURAL HIGH SCHOOL** In the Public Vacancy Circular 2 of 2023 on the 27<sup>th</sup> January 2023, the correct Centre and EMIS number are **SARAH BAARTMAN – PATENSIE AGRICULTURAL SCHOOL, EMIS no 200100917 (Ref: ECDOE CDMA01/01/2023).**