



**OFFICE OF THE DIRECTOR: FACILITIES, SECURITY AND KNOWLEDGE MANAGEMENT**

Steve Vukile Tshwete Complex, Zone 6 Zwelitsha, 5608, Private Bag X0032, Bhisho, 5605 REPUBLIC OF SOUTH AFRICA:  
Enquiries: Ms N Dubula, Tel: 040 608 4566 . Fax :086 759 8287 Email: [nontyatyambo.dubula@ecdoe.gov.za](mailto:nontyatyambo.dubula@ecdoe.gov.za)  
Website: [www.ecdoe.gov.za](http://www.ecdoe.gov.za)

Ref:  
Enq: N Dubula

Tel: 040 608 4566

**1. SPECIFICATION**

**RFQ:REF NO.2022/09/097**

**Kindly furnish this office with a quotation for bird proofing in all the ceilings especially the fourth floor ceiling, fumigation of all offices and kitchens, the rodents in the passages and all offices in the Department of Education, Exam Centre at Zwelitsha and Thembalabantu Registry (Bi-yearly starting from 25 September 2022 and 01 February 2023) including the location and eradication of snakes.**

**AIM:** The objective of this request for quote is to enable a Service Provider to quote on services required to ensure that service delivery is being implemented.

Directorate	Name & Extension	Responsibility Manager	Signature	Date
Auxiliary Services	NB Matlakala	Approved  Not Approved		30 August 2022

**2. QUOTATIONS EVALUATION CRITERIA**

- The **80:20 Preference Point System** in terms of the Revised Preferential Procurement Policy Framework Act (PPPFA) and Regulations will be judiciously applied;
- Adequate **experience**, an impeccable **track record** and **proven success** in similar activities will be major considerations;
- Preference will be given to those Service Providers that rate highly in terms of **HDI Equity Ownership and Control** and those with **established businesses located in the Eastern Cape Province**.

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2



**NB\* SERVICE PROVIDERS, TRUST, CONSORTIUM OR JOINT VENTURE MUST OBTAIN AND SUBMIT CONSOLIDATED B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE FOR EVERY SEPARATE BID \ QUOTATION. PUBLIC ENTITIES AND TERTIARY INSTITUTIONS MUST ALSO SUBMIT B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE TOGETHER WITH THEIR BID \ QUOTATION.**

### 3. REQUIREMENTS / CONDITIONS

- All quotations to the value of more than R30 000 **MUST** be accompanied by a Valid and original tax clearance certificate
- Quotations are valid for 30 days
- Quotation is only valid when **signed by the service provider**
- Please also sign and submit the attached declaration of interest form
- Return date of the quotations should be within 5 days
- Products used must be SABS approved
- Products must not be harmful to humans
  
- **To be completed by the Supply Chain Management Unit**
- Enquiries... ..
- Telephone (040) 6084448      Fax (040) 6084622

### 3. ELIMINATION CRITERIA

- Proof of registration to SAPCA
- Four contactable reference
- Proof of similar work performed
- Must be in operation for a period of at least 5 years
- Attached proof of pest control certificates
- Proof of Permits to handle and relocate snakes



**4. DECLARATION OF INTEREST AS PER SBD4 REQUIREMENTS**

4.1. Is the owner of the company a Departmental Official?      Yes       No

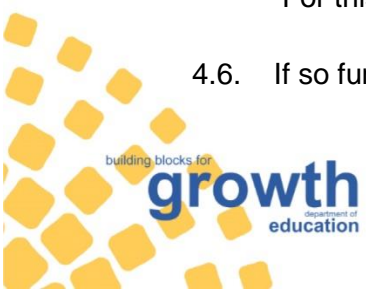
4.2. If Yes, was the approval of the employer obtained?      Yes       No

4.3. Are you, or any person connected with the service provider, aware of any relationship(family, friend, Other) between any other person employed by the State who will be involved with the evaluation and or Adjudication of this bid?      Yes       No

4.4. If Yes Furnish particulars  
.....  
.....  
.....

4.5. Do you or any of the directors/ Trustees/shareholders/members of the Company have any interest in any other related Companies whether or not they are bidding For this contract?      Yes       No

4.6. If so furnish particulars.





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4.7. List full details of directors/trustees/members/ shareholders

Full Name	Identity Number	Personal Tax reference number	State employee Persal Number

I certify that the information furnished in Paragraph 4 above is correct and I accept that the state may reject the bid or act against me in terms of Paragraph 23 of the General Conditions of Contract should this declaration prove to be false.

**5. DETAILS OF THE COMPANY**

Registration CK No. \_\_\_\_\_

Company Name: \_\_\_\_\_

Compilers Name: \_\_\_\_\_

Signature : \_\_\_\_\_

Date : \_\_\_\_\_



## **6. SUBMISSION OF QUOTATIONS**

- 6.1. Quotations are to be deposited (hand delivered) to a Silver Grey Tender Box, in the main building next to the security guards (main entrance) by the reception at Steve Vukile Tshwete Complex.  
Zone 6. Zwelitsha.**
- 6.2. No faxed or emailed documents will be accepted.**



### DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Standard Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be disregarded if that bidder, or any of its directors have-
  - a. abused the institution's supply chain management system;
  - b. committed fraud or any other improper conduct in relation to such system; or
  - c. failed to perform on any previous contract.
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	<p>Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? <b>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).</b></p> <p>The Database of Restricted Suppliers now resides on the National Treasury's website(<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) and can be accessed by clicking on its link at the bottom of the home page.</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	<p>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? <b>The Register for Tender Defaulters can be accessed on the National Treasury's website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) by clicking on its link at the bottom of the home page.</b></p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	<p>Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		



4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:		

**SBD 8**

**CERTIFICATION**

**I, THE UNDERSIGNED (FULL NAME).....  
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION  
FORM IS TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION  
MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE  
FALSE.**

.....  
**Signature**

.....  
**Date**

.....  
**Position**